**WEEKDAY TEAM TASKS**

**ALL TEAMS:**

Please empty all white, rolling carts before you leave.

1. Put all canned goods in plastic crates and stack on south wall in back room across from big table.
2. Consolidate all soft packaging, glass and plastic in white, rolling cart labeled “soft packaging”.
3. Straighten hand-outs located on coffee table.

**MONDAY TEAM:** Clean black & gray carts.

**TUESDAY TEAM:** Double plastic bags.

**WEDNESDAY TEAM:** Double plastic bags.

**THURSDAY TEAM:** Move trash cans & recycling bins to street for Friday trash collection.

**FRIDAY TEAM:** Return trash cans to building. Stock all shelves.

THANK YOU!!!!